

Lesson No. 2

Navigating your Thesaurus

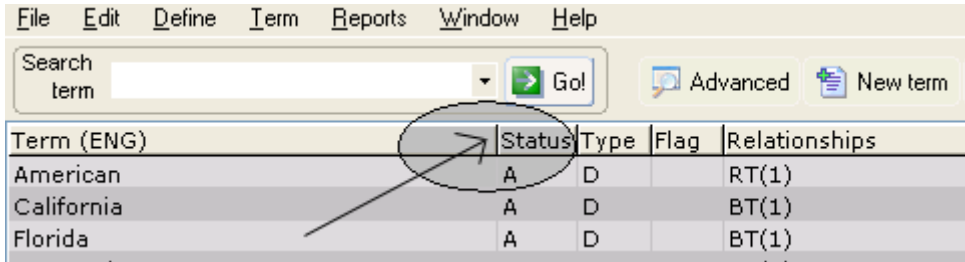
In this lesson you are going to learn how to customize the Main Browser and how to display the hierarchy of a term. You are also going to print more reports and generate **HTML** and **XML** versions of your thesaurus.

Here is what you are going to do in this lesson:

1. Customize the Main Browser
2. Launch a web search for a term
3. Display the Hierarchy of a Term
4. Print the Top Term report
5. Print the Hierarchical report
6. Print the Rotated report
7. Create an HTML version of your thesaurus
8. Create an XML version of your thesaurus

1. Customizing the Main Browser

1.1 Click and drag the vertical line on the column header in order to resize the Terms column

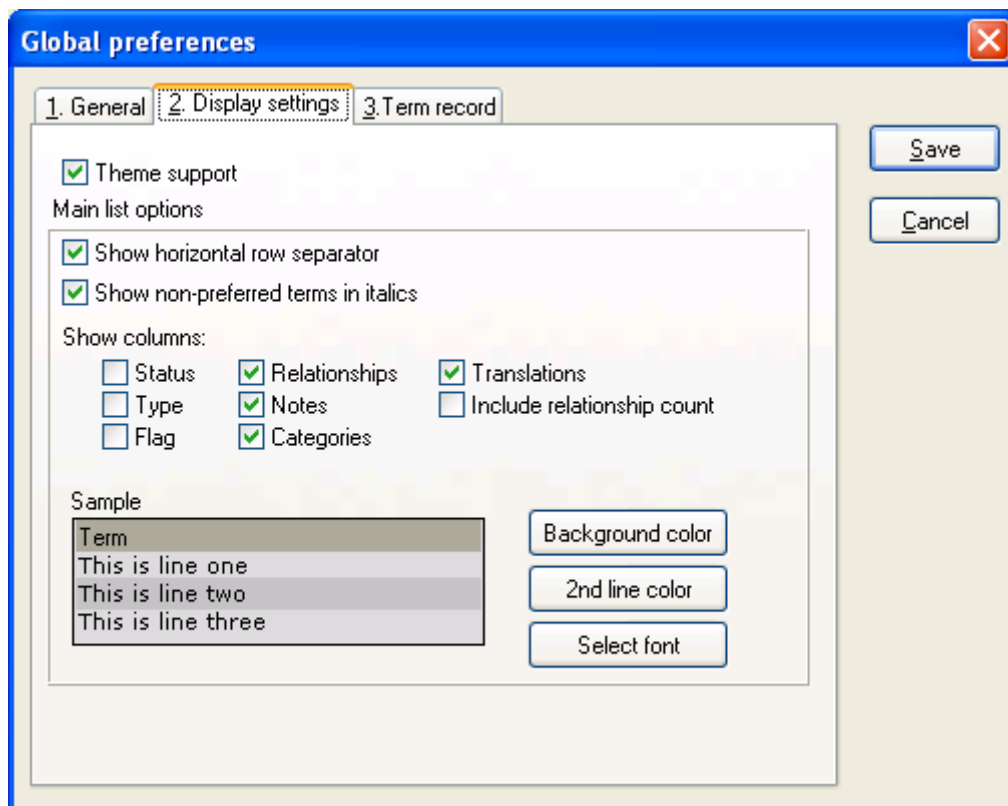


1.2 On the **Define** menu, click **Preferences**

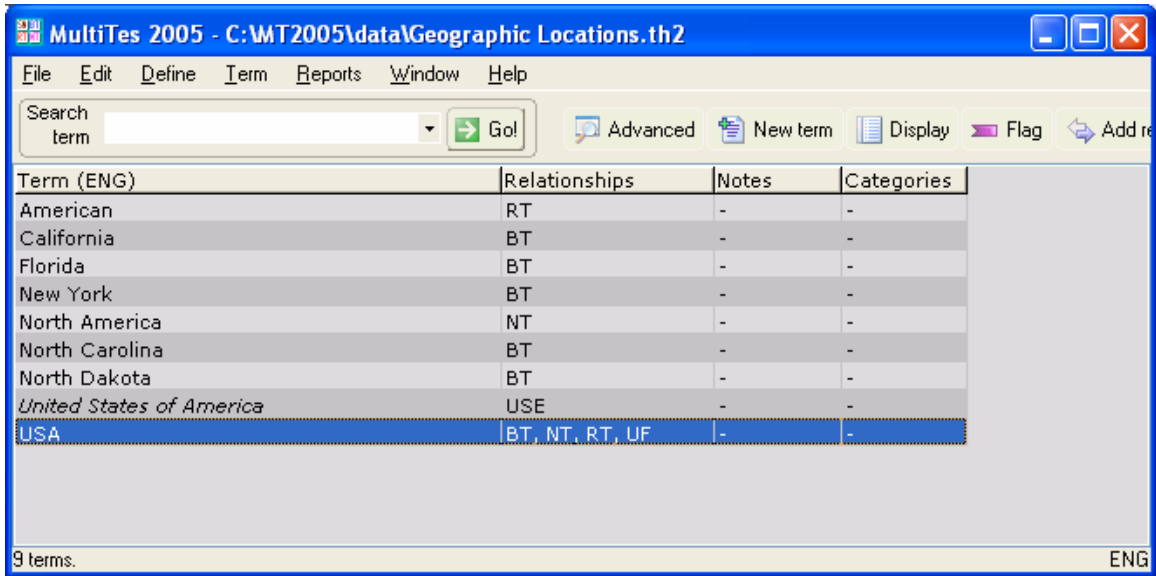
1.3 Select the **Display Settings** tab

1.4 Uncheck the following options

- Status
- Type
- Flag
- Include relationship count



1.5 Click the **Save** button

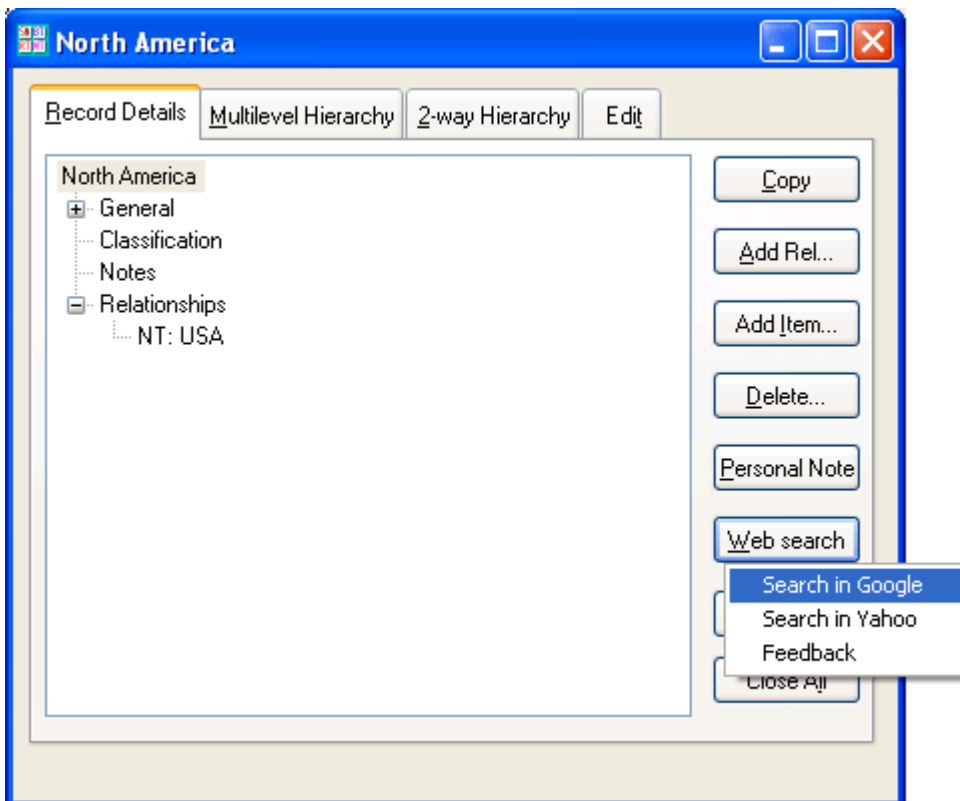


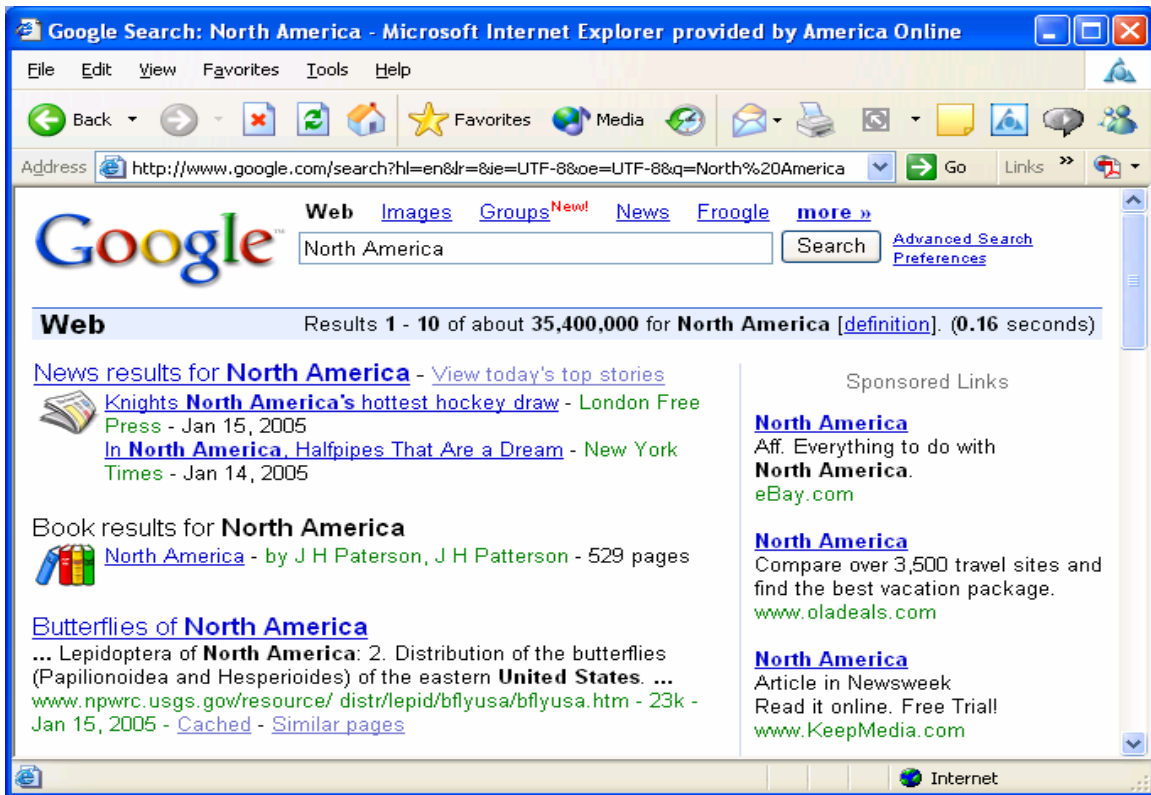
2. Launching a web search for a term

2.1 Double click on **North America**

2.2 Click on **Web Search**

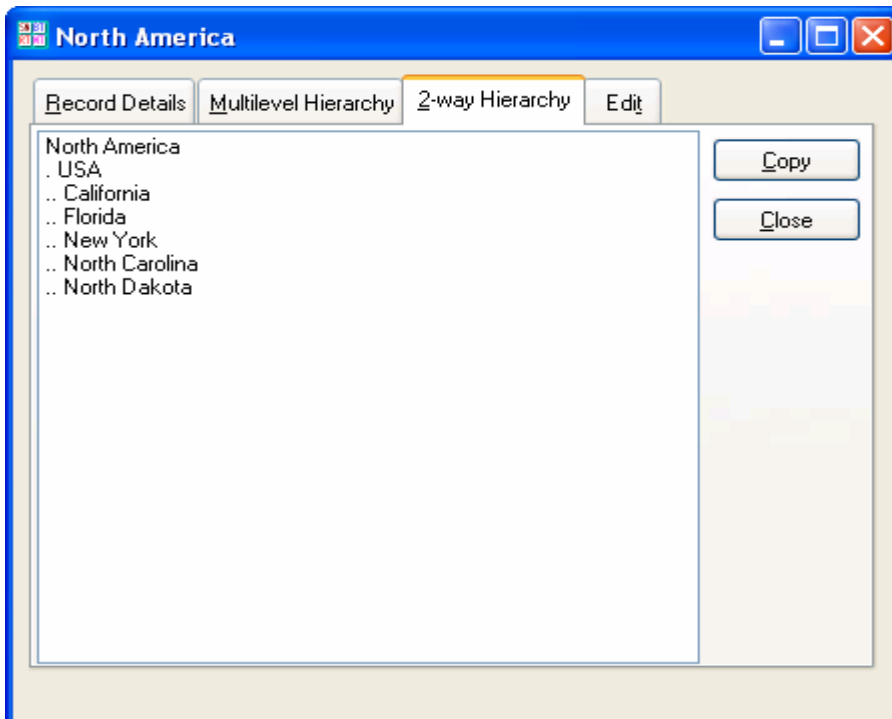
2.3 Click on **Search in Google**





3. Displaying the Hierarchy of a term

3.2 On the Term Record display, select the **2-Way Hierarchy** tab

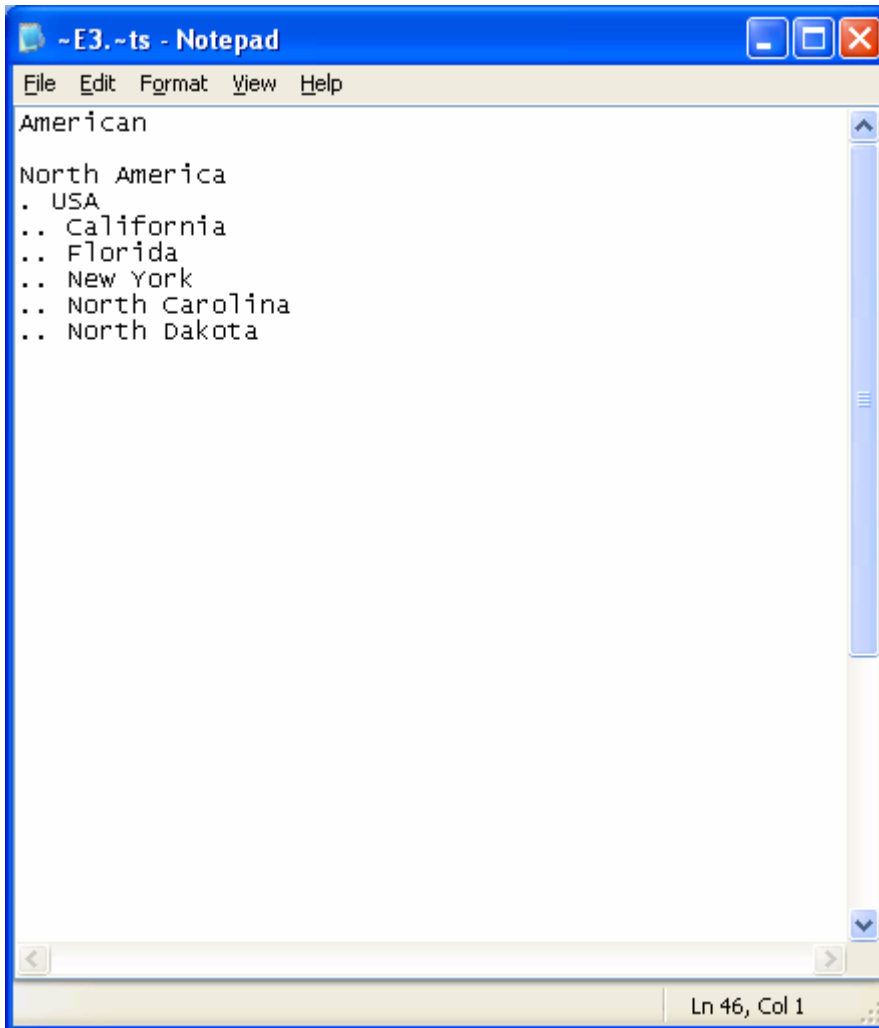


4. Printing the Top Term report

4.1 Close the Term Record for North America

4.2 On the **Reports** menu, click **Top Term**

4.3 Click the **Print** button



5. Printing the Hierarchical report

5.1 Close the Top Term report screen

5.2 On the **Reports** menu, click **Hierarchical**

5.3 Click the **Print** button



```

-F8.-ts - Notepad
File Edit Format View Help
American
    RT: USA

California
    BT1: USA
    BT2: North America

Florida
    BT1: USA
    BT2: North America

New York
    BT1: USA
    BT2: North America

North America
    NT1: USA
    NT2: California
    NT2: Florida
    NT2: New York
    NT2: North Carolina
    NT2: North Dakota

North Carolina
    BT1: USA
    BT2: North America

North Dakota
    BT1: USA
    BT2: North America

United States of America
    USE: USA

USA
    UF: United States of America
    NT1: California
    NT1: Florida
    NT1: New York
    NT1: North Carolina
    NT1: North Dakota
    BT1: North America
    RT: American
  
```

Ln 45, Col 1

6. Printing the Rotated report

6.1 Close the Hierarchical report screen

6.2 On the **Reports** menu, click **Rotated Index**

6.4 Select the **KWOC Options** tab

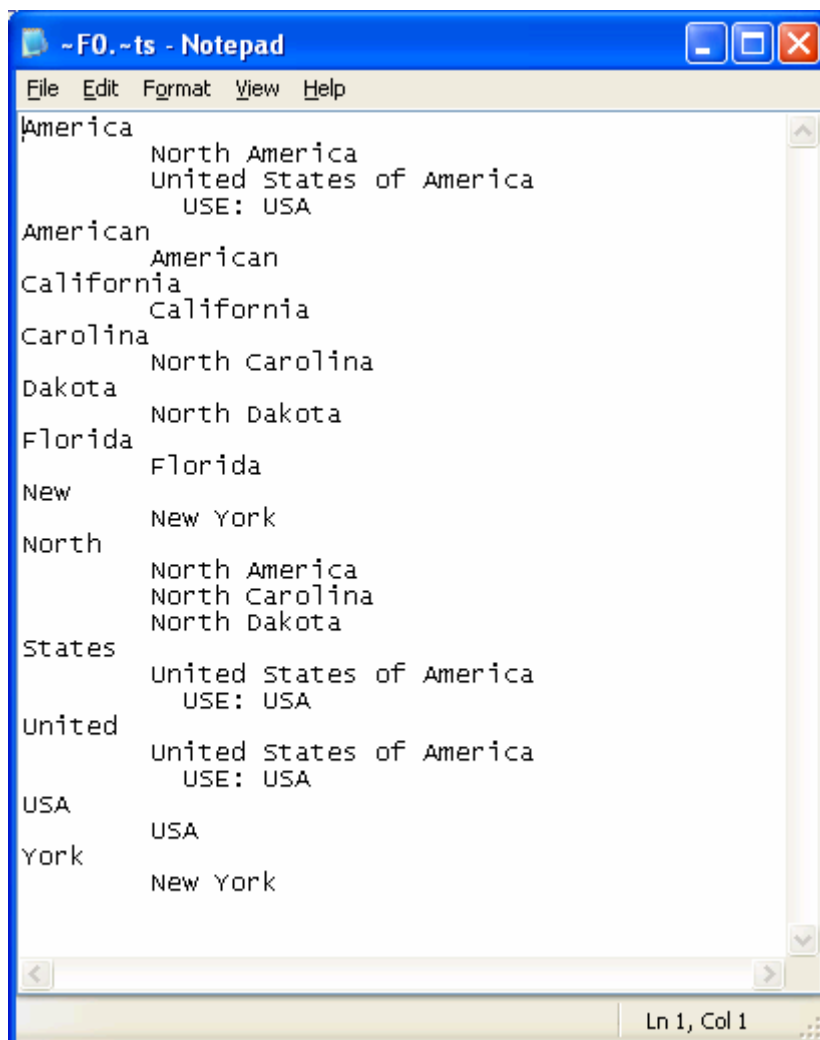
6.5 Check the box to include cross references for non-postable terms

6.6 Type “of” in the **Stop Words** window

6.7 Click the **Save** button

6.8 Click **Ok** after you see the “Stop words saved” message

6.9 Click the **Print** button



7. Creating an HTML Version of your Thesaurus

7.1 On the **Reports** menu, click **Report Generator**

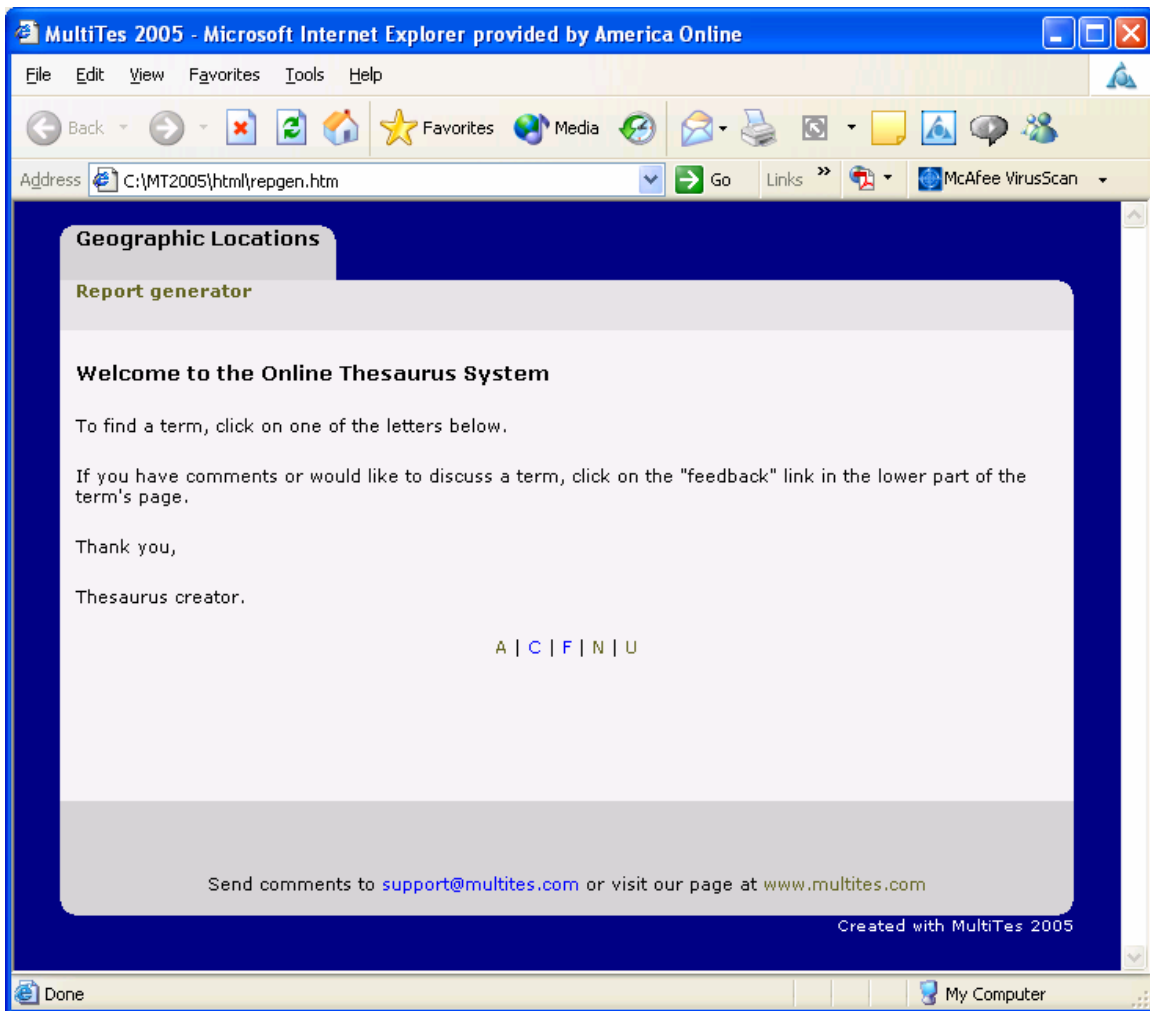
7.2 Select Output to = **HTML**

7.3 Go to the **Display Items** tab and select **USE, UF, BT, NT, and RT**

7.4 Click the **Print** button

7.5 Click the **Save** button to accept the default name **REPGEN.HTM**

7.5 Use Windows Explorer to display the **\\MT2005\html\repgen.htm** file



8. Creating an XML Version of your Thesaurus

8.1 On the **Reports** menu, click **Report Generator**

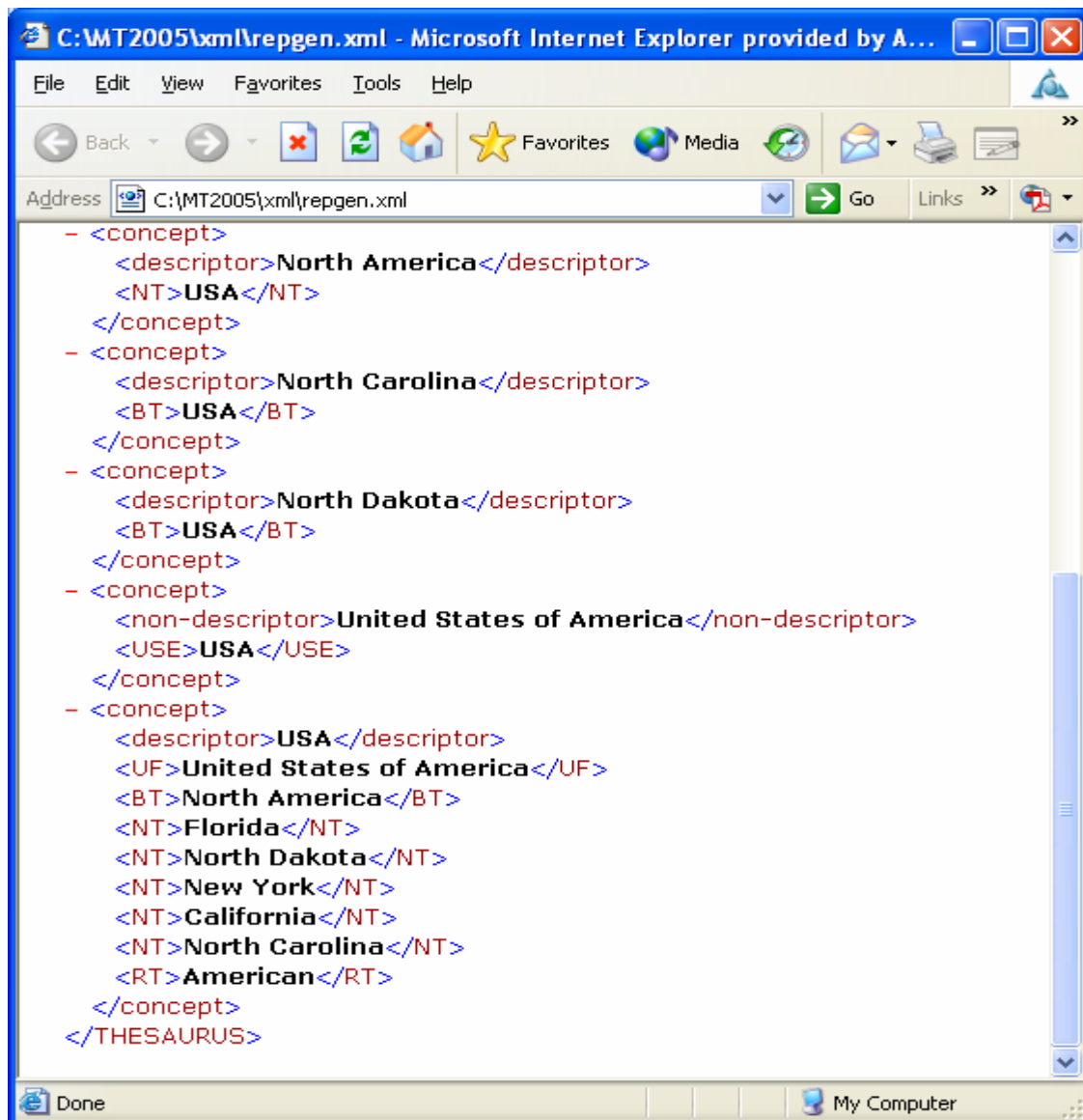
8.2 Select Output to = **XML**

8.3 Go to the **Display Items** tab and select **USE, UF, BT, NT, and RT**

8.4 Click the **Print** button

8.5 Click the **Save** button to accept the default name **REPGEN.XML**

8.5 Use Windows Explorer to display the **\\MT2005\xml\repgen.xml** file



```

- <concept>
  <descriptor>North America</descriptor>
  <NT>USA</NT>
</concept>
- <concept>
  <descriptor>North Carolina</descriptor>
  <BT>USA</BT>
</concept>
- <concept>
  <descriptor>North Dakota</descriptor>
  <BT>USA</BT>
</concept>
- <concept>
  <non-descriptor>United States of America</non-descriptor>
  <USE>USA</USE>
</concept>
- <concept>
  <descriptor>USA</descriptor>
  <UF>United States of America</UF>
  <BT>North America</BT>
  <NT>Florida</NT>
  <NT>North Dakota</NT>
  <NT>New York</NT>
  <NT>California</NT>
  <NT>North Carolina</NT>
  <RT>American</RT>
</concept>
</THESAURUS>

```